



RESPECT

Self-Audit Entry Kit

Entry Deadline: March 31



The miracles of science™

Environmental Respect Awards Self-Audit Entry Booklet

Asia Pacific • Eastern Europe • Latin America

Thank you for your interest in environmental stewardship! The World of Respect is established and conducted by DuPont Crop Protection and *Farm Chemicals International*™ magazine. This voluntary self-audit is based on those elements of the UN FAO International Code of Conduct on the Distribution and Use of Pesticides most applicable to distributors and retailers.

How to Complete This Entry Booklet

An accurate and honest evaluation of your operation is necessary if you are to be considered for the Environmental Respect Award. The questions in this Self-Audit Booklet probe for the ideal facility. We recognize that all of the questions may not be applicable to your individual operation however they should be looked at as opportunities for improvement. Please answer all the questions honestly and to the best of your ability. All information you provide in this entry booklet will be kept confidential throughout the evaluation process. To complete your entry, follow these steps.

- 1. Answer all questions in the confidential self-audit.** For each question check the box that best describes your operation. Check the "N/A" ("Not Applicable") response only in the following situations:
 - Your company does not handle the product referred to in the question. For example, if you do not handle dry fertilizer, you would check "N/A" for questions that refer to dry fertilizer handling and storage.
 - The question references a condition, procedure or physical attribute that does not apply to your facility. For example, if your water comes from a municipal water supply, you would check "N/A" for questions that refer to wellhead protection.
 - All unanswered questions are counted as a "no" response, which could have a negative impact on your overall evaluation.
- 2. Photos and supporting material are very important to your entry.** In the final selection process added emphasis is placed on the supporting material you include with your entry. Photos do make a difference!
 - Attach photos and supporting evidence representing only the facility, physical plant or business location indicated in the applicant information section. One facility, physical plant or business location per entry will be accepted.
 - Include any printed material you want to use as supporting evidence. Printed material may be newspaper and magazine articles about your business, material used to communicate with and educate your community or emergency response plans or facility maps. Please limit this material to 10 pages maximum.
- 3. Write your personal views on environmental respect** and its impact on your business. Attach these in the space provided for comments in Section G. These comments are very important during the judging process.
- 4. Complete the DuPont representative information** in Section H located inside the back cover.
- 5. Send your completed entry to:** Environmental Respect Awards
37733 Euclid Avenue
Willoughby, OH 44094 USA
Tel: +440-942-2000 Fax: +440-975-3447

ENTRY DEADLINE IS MARCH 1, 2007

Note: This self-audit is intended to be a service to crop input distributors. The information is considered dependable and responsible, but DuPont Crop Protection and Meister Media Worldwide make no express or implied warranties as to the accuracy or use of this evaluation and assume no liability for any injury or damage, direct or consequential, which may be incurred from the use of the material herein. Crop input distributors are advised that the storage, handling and use of the products, and other management practices at their places of business, are governed by federal, state and local laws. Readers must use discretion to determine the applicability and suitability of this document to their own situations.

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Section A: The Facility

True False

- 1 The facility is constructed so that it is not in close proximity to housing, schools, hospitals, shopping areas, food manufacturing or storage areas, or other populated spaces.
- 2 The facility is not constructed on or near an area prone to flooding or used for water catchment.

Yes No N/A

- 3 Is the facility constructed with reinforced concrete frames to help prevent fire damage?
- 4 Do fire-break walls extend at least one meter above the facility roof?
- 5 Are the doors in your facility's fire-break walls equivalent to the walls themselves in fire resistance rating?
- 6 Do the doors in your fire-break walls close automatically in the event of fire?
- 7 Do you have a system in place for regular, periodic tests of your fire-resistant doors?
- 8 Are crop protection products sold at your facility segregated from products such as food, clothing, and the like?

Yes No N/A

- 9 Is the facility located and constructed to minimise the risk of contamination of water courses, groundwater reserves or public drainage systems by contaminated water or other wastes or effluents from the facility?
- 10 Can the storm water drainage system of the facility be blocked easily to prevent runoff of contaminated water?
- 11 Are storm water down pipes located within the facility sealed within brick or concrete curbs to above the level of the nearby waterways?
- 12 Are heating systems designed in such a way that no direct heating of product occurs and no naked flames are present?
- 13 Are lighting levels in the facility sufficient to allow routine inspection of stored products and easy reading of product labels?
- 14 Are emergency exits (other than the main doors) available within 30 metres of any location within the facility and not blocked by stored products or other obstacles?

Please attach photo(s) relating to Materials Handling and Transport here.

**Your Photo
Goes Here**

Section D: Managing Product Quality

- Yes No N/A
- 1 Does your business supply only products of adequate quality, packaged and labelled as appropriate?
- 2 Does your business pay special attention to product formulations, packaging and labelling in order to reduce risks to users and minimize adverse affects on the environment?
- 3 Does the facility have a procedure in place to distinguish low quality or illegal products?
- 4 Are employees informed about your company policy on the purchasing/trade of low quality or illegal products?

5 What has your business done to help discourage the trade of low quality or illegal products?

Section E: Mixing and Application

- Yes No N/A
- 1 Do you have personal protective equipment (PPE) available for your employees to use when mixing, handling, or applying products?
- 2 Do you promote the use of products for which PPE are available and inexpensive, and not too uncomfortable and inconvenient for the climate in which the product will be used?
- 3 Is the processing and mixing area under roof?
- 4 If the processing and mixing area is not under roof, is storm water runoff impounded?
- 5 Are fertilizer rinsates recycled to fertilizer processing?
- 6 Are pesticide rinsates segregated and recycled?
- 7 Are all valves in the processing and mixing area clearly labeled?

- Yes No N/A
- 8 Do you rinse (triple rinse or pressure rinse) pesticide jugs at the mix site?
- 9 Is the facility's processing and mixing area in a location that has a concrete or other impermeable floor and a sill to contain any accidental release?
- 10 If your facility provides application services, are the employees who perform applications trained and equipped to apply with methods that minimise exposure to pesticides?

Comments:

Please attach photo(s) relating to Water Source/Rinsing here.

Your Photo Goes Here

Section F: Emergency Preparedness & Response

Yes No

1 Have you named an employee or a group of employees to be responsible for executing emergency procedures?

2 Do you have lists of emergency response agencies and contacts displayed prominently in critical areas around your facility?

3 Do you have a detailed written emergency response plan?

4 Do your employees have access to your written emergency response plan?

5 Have you met with local emergency response agencies to go over your facility layout, product inventory, and emergency response plan?

6 Do you conduct regular emergency response drills with your employees?

7 Do you have a detailed facility map to hand out in the event of an emergency?

8 Do you have emergency equipment (fire extinguishers, etc.) on hand?

Yes No

9 Are you or is someone at your facility responsible for making sure the facility is in compliance with applicable environmental, worker safety, and other regulations?

10 Do you have a process in place at your facility to monitor and implement new and/or changed regulations?

11 Do you have a process in place at your facility to report, investigate, and follow up on accidents and incidents involving potential misuse of products?

Comments:

Section I: **Business Profile**

Check the products and services that you offer.

Products

- Insecticides
- Herbicides
 - bulk package
- Fungicides
- Seed
- Biotechnology Products

- Bag Fertilizer
- Dry Bulk Fertilizer
- Fluid Fertilizer
- Anhydrous Ammonia

Services

- Consulting Services
- Computer Mapping
- Custom Application
 - aerial ground
- Variable-rate Application
- Vegetation Management
 - utility brush
 - railway roadside

Applicant Information:

This section should be filled out and signed by the individual completing this self-audit. Please type or print.

Company Name: _____

Applicant Name: _____

Title: _____

Address: _____

City: _____ State/Province: _____ Postal Code: _____

Country: _____

Phone#: _____ Fax#: _____

E-Mail: _____

DuPont Contact Information (REQUIRED):

DuPont Contact Name: _____ Phone #: _____

In signing this, I testify that the information contained in this self-audit application, and material included as supporting evidence for this entry, is an accurate portrayal of the business listed above.

Applicant Signature: _____ Date: _____

DuPont Contact Signature: _____ Date: _____

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